

## **Teacher Liaison (In-Person)**

### **About Learning Buddies Network**

The Learning Buddies Network (LBN) is a local charity that provides free mentoring for elementary students in need of support in reading or math. We do this in partnership with thirteen schools and organizations throughout British Columbia. Recipients are teacher-identified elementary school children who struggle with basic academics (the buddies). Our goal is to empower kids through mentoring to improve their self-esteem and view themselves as capable learners. We recruit and train high school and university students to act as Mentors/Tutors. Website: [www.learningbuddiesnetwork.com](http://www.learningbuddiesnetwork.com)

### **Job Summary**

We are currently seeking retired or part-time elementary teachers who would be willing to support our organization as Teacher Liaisons.

For our in-person programs, the Teacher Liaison is needed to support programs in Elementary schools, Community Centres, and Family Centres across the Lower Mainland. This would be a 1-hour 45-minute commitment once per week, per site (i.e. you can work at multiple sites if programs run on different weekdays); or in the case of Clayton Heights Secondary 1-hour 15-minute commitment from Mon-Thurs.

Hours are variable depending on commitment. They include teaching times as well as variable meetings throughout the year. A stipend is offered, and a travel allowance is provided for in-person programs.

### **Teacher Liaison Responsibilities**

As Teacher Liaison, you provide professional support to mentors and buddies alike. The successful candidate will report to the Program Co-Chairs and collaborate with the teacher liaison team.

### **Duties include:**

- Completing all training and orientation provided by LBN
- Being present for the duration of once or twice-weekly sessions
- Moving among each mentor/buddy pair to assist mentors with teaching strategies
- Providing help when the buddy is distracted
- Offering positive suggestions to make the session more efficient and modeling effective ways to help buddies gain understanding
- You will also provide positive and constructive feedback to mentors during the closing part of the session
- To be available for monthly TL meeting
- Commute to and supervise in-person program site(s)
- Performs other duties as assigned

### **Requirements**

- Experience teaching early literacy (Grades K-3) and/or experience teaching supporting numeracy (Grades K-5)
- At least 2 years of teaching experience full-time (not as TOC)
- Candidates with an interest in in-person sites in the Lower Mainland will be given a preference
- Candidates who are BC Certified will be given preference

### **Our Commitment to Inclusion, Equity, Diversity, and Accessibility**

Learning Buddies Network is committed to equal opportunity and equal treatment for every prospective and current employee. We value diversity in the workplace and believe our work is stronger when it benefits from the experience and knowledge of a diverse team. People with disabilities, women, Indigenous peoples, members of racialized groups, and members of other marginalized communities are encouraged to apply.

### **How to Apply**

Please submit your resume and cover letter to [hiringcommittee@learningbuddiesnetwork.com](mailto:hiringcommittee@learningbuddiesnetwork.com) with the subject "TL Candidate (In-Person) - First Name, Last Name"

## **Teacher Liaison (Online)**

### **About Learning Buddies Network**

The Learning Buddies Network (LBN) is a local charity that provides free mentoring for elementary students in need of support in reading or math. We do this in partnership with thirteen schools and organizations throughout British Columbia. Recipients are teacher-identified elementary school children who struggle with basic academics (the buddies). Our goal is to empower kids through mentoring to improve their self-esteem and view themselves as capable learners. We recruit and train high school and university students to act as Mentors/Tutors. Website: [www.learningbuddiesnetwork.com](http://www.learningbuddiesnetwork.com)

### **Job Summary**

We are currently seeking retired or part-time elementary teachers who would be willing to support our organization as Teacher Liaisons.

For our online programs, the Teacher Liaison is needed to support programs in our online pods (groups of 8 mentor-buddy pairs) that take place through Zoom. This would be a 1-hour 30-minute commitment once per week, per pod (i.e. you can work at multiple pods if programs run on different weekdays/timeslots).

Hours are variable depending on commitment. They include teaching times as well as variable meetings throughout the year.

### **Teacher Liaison Responsibilities**

As Teacher Liaison, you provide professional support to mentors and buddies alike. The successful candidate will report to the Program Co-Chairs and collaborate with the teacher liaison team.

### **Duties include:**

- Completing all training and orientation provided by LBN
- Being present for the duration of a once or twice-weekly session
- Moving among each mentor/buddy pair to assist mentors with teaching strategies
- Providing help when the buddy is distracted
- Offering positive suggestions to make the session more efficient,
- Modeling effective ways to help buddies gain understanding
- You will also provide positive and constructive feedback to mentors during the closing part of the session.
- To be available for monthly TL meeting
- Performs other duties as assigned

### **Requirements**

- Experience teaching early literacy (Grades K-3) and/or experience teaching supporting numeracy (Grades K-5)
- At least 2 years of teaching experience full-time (not as TOC)
- Candidates who are BC Certified will be given preference

### **Our Commitment to Inclusion, Equity, Diversity, and Accessibility**

Learning Buddies Network is committed to equal opportunity and equal treatment for every prospective and current employee. We value diversity in the workplace and believe our work is stronger when it benefits from the experience and knowledge of a diverse team. People with disabilities, women, Indigenous peoples, members of racialized groups, and members of other marginalized communities are encouraged to apply.

### **How to Apply**

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